User Manual for Schedule App

**What is Schedule App?**

Schedule App is an application that allows you to input events into a calendar to help keep track of your schedule. It is a visual aid that allows you to visualize your schedule.

This application has two windows, My Schedule and Schedule Maker. Be sure you utilize both when using the application.

**Instructions:**

1. Open Schedule App.
   1. When first opening Schedule App, the My Schedule window should open, and you should see a calendar populated with dates. This tells you that you have correctly opened the application.
2. Click on the date that you want to input an event for.
3. Then, click on “get date” under the calendar.
   1. This will open the next window so that you can input information for a particular event on that date.
4. The Schedule Maker window should now open with the selected date.
5. Now, enter your daily activity information in the box provided.
   1. Here, you can enter any information about events planned for this date or anything else you want to keep track of.
6. Then, click “Save activity” to save your information.
7. Now, your information will be saved!
8. If you want to check which activities you have planned for that date and to make sure they are saved, you can click on “Show Activities.”
   1. This will open a pop-up window that tells you what events you have scheduled on this date.
9. Finally, click on “Exit” to go back to the My Schedule window.
   1. Answer the pop-up window after this to fully exit the window.
10. Thank you for using Schedule App!